



1405 Cummings Drive, Suite 10

Richmond, Virginia 23220

## FEE WAIVER FORM

**Please complete this form to request a fee waiver based on temporary or ongoing economic hardships. This information provided in this form will be kept confidential.**

Parent/Guardian(s) First and Last Name(s): \_\_\_\_\_

Street Address/City/State/Zip Code Where Student Lives: \_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Student 1 First and Last Name: \_\_\_\_\_

Student 1 Grade Level: \_\_\_\_\_

(If Applicable) Student 2 First and Last Name: \_\_\_\_\_

Student 2 Grade Level: \_\_\_\_\_

**Check the appropriate boxes that apply to your family and attach supporting documentation.**

- Unemployment benefits
- Temporary Assistance for Needy Families (TANF)
- Supplemental Nutrition Assistance Program (SNAP)
- Supplemental Security Income (SSI)
- Medicaid
- Foster families caring for children in foster care
- McKinney-Vento (homelessness)
- Other (Please explain below.)

If there is any additional information you would like to share to help us to understand your situation, please list it here.

\_\_\_\_\_

\_\_\_\_\_

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**Check the appropriate boxes for the fees you wish to be waived. Families are not guaranteed a waiver of all fees.**

- Student Activity Fee = \$5 for 9th and 10th graders; \$25 for 11th and 12th graders.
- Chromebook/Laptop Fee = \$35
- Dual Enrollment Fees (\$15 per credit hour; most courses are three credits; some students may take more than one course)
- Please check here if you would like to be considered for a fee reduction for SAT and/or AP testing fees.
- If you are able to pay your fees but would prefer to do so on a payment plan, please check here and we will contact you to set up a schedule.

**By signing below, I indicate that the information shared in this document is true and correct.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Once completed, please return this form to the main office or send to  
[info@coderva.org](mailto:info@coderva.org).**